San Diego Chapter SAR Board of Directors Minutes
4/13/2016
Marie Callender's Restaurant
11122 Rancho Carmel Dr.
San Diego, CA

ATTENDEES	**POSITION**
Dennis Cushman	President*
Bill Ketchum	1st Vice President*
Dan McLaughlin	Treasurer*
Ray Raser	Chapter Registrar & Past President*
Bill Weedman	VP for Membership*
Robert Hayden	Secretary*
Dick Leslie	Web Master
Ernie McCullough	Genealogist
Ernie Mortensen	Chair Finance Committee

Absent	
Tweed Centers	2nd Vice President*
Stan De Long	Chaplain*
Tom Coxon	Sergeant-at-Arms*
George Brewster, Jr.	Chancellor
Vacant	Historian
Vacant	Communication Director

(* Elected and Voting Board Members)

President Dennis Cushman called the monthly BOD's meeting to order at 6:15pm.
Bob Hayden motioned to accept the minutes for the March 2016 BOD's meeting, Bill Ketchum seconded. No discussion was requested by the Board members and the motion carried unanimously by a vote of the Board.

President's Report (Dennis Cushman)
Presided over the March BOD's meeting. Made arrangements for a behind the scenes group tour of the Claude "Bud" Lewis Carlsbad Desalination plant by SAR members and guest on the 16th of April following the monthly Membership Meeting. Long pants and closed toed shoes are required along with a driver's license for identification.

1st VP Report (Bill Ketchum)

Bill will introduce President Dennis Cushman, the principle speaker, at the upcoming April 16th Membership Meeting. Bill will miss the desalination plant tour coming up this Saturday due to a promise to attend the Battle of San Diego Bay celebration following the April Membership Meeting. Bill requested that a Certificate of appreciation be made up for Edward "Larry" Friar, the speaker at the March Membership Meeting. Tom Johnston will give a talk and show slides about the Vietnam War at the October Membership Meeting.

2nd VP Report (Tweed Centers)

Excused from meeting, no report. Dennis had a discussion with Tweed about his availability for 2nd VP duties and Tweed related to him he needs a couple more months to acclimated to his new job before he can resume his duties as 2nd VP.

Secretary Report (Bob Hayden)

Secretary's report submitted by email. Bob asked for input on the Chapter Calendar and Ernie McCullough suggested quite a few edits which will be implemented shortly. Bob handed new approved NSSAR applications and certificates off to President Dennis Cushman

Treasurer's Report – (Dan McLaughlin)

Report submitted by email. Dan and Ernie McCullough had a brief sidebar about the format of the financial report. Ray Raser suggested that the Chapter should acquire an audit of the Chapter's finances. Ray will get together with Dan and Ernie McCullough to set up the audit.

VP Membership – (Bill Weedman)

Bill emailed his report. He talked about the Knight Essay program and the failure of any student to qualify in 2015 which was due primarily to not being in compliance with rules for the contest published on www.SAR.org. A new process was proposed that would allow the students to submit their reports as preliminary reports and be reviewed by the Chapter for compliance with published rules but not content. Students will be encouraged to check the published rules for entering the contest and also to ask their teacher and/or parent to check the requirements against the student's submittals, too.

The green Dragon restaurant has been requested to plan for 40 members and guest for the April 16th Membership Meeting.

Chaplain Report – (Stan De Long)

No report–Absent

Registrar Report – (Ray Raser)

Report emailed to members. Ray is working on a new application for Joseph Bray who is a History graduate of Yale University and also an applicant who is a member of the Knights of Columbus and is in their Color Guard.

Genealogist Report – (Ernie McCullough)

No report

Historian Report – (Vacant)

Looking for a volunteer.

Vice Color Guard Commander – (Ernie McCullough)

The Color Guard will participate in the CAR Installation ceremony at the Vista Library on 5/15/2016.

The Color Guard will participate in a DAR ceremony at the Santa Fe Golf Club on 5/25/2016.

The Color Guard and Chapter will participate in the Flag Day Celebration on 6/11/2016 at the USS *Midway* Museum. Dennis will make up some tri-folds explaining the SAR for handouts to museum guest. Ernie reported that we have replicas of the original 13 Colonial Flags but no stands to display them in. He noted that we could buy stands for approximately $23.00 a piece but it was the consensus of the Board that was too much money to put out for a once a year event.

The San Diego, Eagle and Riverside Chapter's Color Guards will participate in the on deck ceremonies aboard the USS *Midway* Museum for Flag Day.

The San Diego Chapter Color Guard will participate in the 4th of July Parade in Coronado. Stan De Long will obtain the use of a convertible for Chapter Officers to ride in.

Sergeant at Arms – (Tom Coxon)

No report–Absent

Education

No report.

Communications Director (Vacant)

Chapter Website (Dick Leslie)

Submitted report by email. Dick expressed his concern about inconsistencies in some of the information the Chapter posts on the Chapter Website, specifically, Section 6 of the Chapter Handbook. Ernie Mortensen agreed to review the discrepancies amongst Sections 3, 4 and 5 of the Chapter Handbook as well as determine the status of Section 6.

Dick would also like the Board to review the program tabs on the website. After a brief discussion about posting the monthly Roster Report on the web it was the consensus of the Board not to post this information. Dennis remarked he does not want a members-only area on the site that requires sign-in. The current Members Area under the Membership tab does not require sign-in and contains minutes of board and chapter meetings with no private or confidential information.

OLD BUSINESS

Flag stand purchased turned down by consensus of the Board.

Ernie McCullough spent $200.00 on Chapter medals and certificates but will need to buy more.

Budget will be ready by May according to Dan McLaughlin, Chapter Treasurer.

1st VP Bill Ketchum has a commitment by Bob Fagaly to give a presentation on Congressional Medals at the May Membership Meeting. Bill will also attempt to recruit Ray Ashley, of the Maritime Museum of San Diego to give a talk on the San Salvador at the August Membership Meeting.

Susan Mattern will present a play on the Battle of Yorktown, at the November Membership Meeting. Susan's time slot has been switched from October to November and Tom Johnston, a member of the San Diego Chapter of the SAR, will give a talk on Vietnam in October, instead of November as originally planned.

New Business

Ernie McCullough talked about purchasing an Epson or Canon printer with a special tray that can hold two name tag blanks at a time for around $200.00 for use by the chapter to manufacture its own name tags. Tom Johnston has connections to facilitate the purchase of the machine. Name tag blanks cost about a dollar apiece and the magnets used to hold the name tag to the clothing would be about $2.00 apiece. It was the consensus of the Board that this is an idea worth looking into.

The Board reviewed posters submitted by 5th grade students of Ms. Renee Cavanaugh of the Silver Strand Elementary School, in Coronado. They judged all the entries and picked the top three and ranked them accordingly and will notify Ms. Cavanaugh of the judging results.

At the suggestion of Board members, the speakers for the October and November Breakfast meetings have been switched to accommodate their schedules.

Dennis suggested to 1st VP Bill Ketchum that he put off his talk about rockets [The Rockets' Red Glare] from the August Membership Meeting until the February 2017 Membership Meeting and use Ray Ashley's (if possible) presentation on the San Salvador at the August meeting.

Jim Carey, Chairman of the JROTC Medals has resigned his position due to health issues. Dennis will assign Chapter officers to act as presenters at various High Schools and Colleges throughout San Diego County.

Ernie Mortenson agreed to review the discrepancies amongst Sections 3, 4 and 5 of the Handbook as well as determine the status of Section 6.

The Board discussed the advisability of hosting the Fall 2017 CASSAR Annual Meeting and decided that because of the economic liability to the Chapter and a lack of interest by members to volunteer for the event the following motion would be voted on by the Board:

Ernie McCullough motioned that the San Diego Chapter of the SAR decline to host the 2017 CASSAR Annual Fall Meeting.

Bill Ketchum seconded the motion and discussion was called for by President Dennis Cushman and none was requested by the Board members.

The motion passed by unanimous vote of the Board.

Youth Education (Vacant)

Open Items & Announcements

Meeting adjourned at 7:45pm

Bob Hayden
Secretary San Diego SAR

April 2016 Webmaster Report

1. Request the Board identify resources to review and update the following areas of the Chapter Handbook:

   a. Conflicts regarding committees and responsibilities in Sections 3, 4 and 5. Recommend the Board assign this specific action to a chapter member.

   b. Section 6 (Policies) is not posted on the website because it needs to be reviewed and updated.

2. Recommend all email broadcast messages come from a single, central source, regardless of content. Currently monthly meeting notices and other messages come from our web-based system and the monthly CASSAR Compatriot and the chapter's Compatriot are each emailed from different sources. It

doesn't matter the source chosen, but all messages coming from a single source will present better branding for the chapter.

3. The location for Board Meetings has been updated on the website.

4. Some questions after reviewing the current 2016 Chapter Calendar are:

   a. Is the Chapter still involved in the June 11th Flag Day event aboard the Midway Flag Day, and if so, who is the coordinator?

   b. Please confirm the Grossmont College Constitution Day event is September 15th.

   c. Is the chapter participating in the Veterans' Day Parade on Nov 11th? If so, who is the coordinator?

5. Request the updated 2016 Chapter Calendar be sent to Dick Leslie for publishing on the "Events" tab of the website.

6. Board Meeting minutes and Chapter Meeting minutes have been posted on the website under Membership -> Members Area, http://www.sarsandiego.org/members-area/.

7. Request Board meeting agendas be sent to Dick Leslie one week before the meetings so they may be posted on the website.

8. Request guidance from the Board about posting member roster information with Name, mailing address, phone number and email address a "members-only" area of the website.

9. All pages under the Programs tab of the website need to be reviewed. Request board assign specific people for each of these programs and give them a specific date for completion and submission to the webmaster for posting.

Dick Leslie, Webmaster